

[On the organization's letterhead, if available]

To:  
The Director  
Consular Department  
Ministry of Foreign Affairs  
Kyrgyz Republic  
**Mr. Jumakadyr uulu S.**

From:  
**[Full Name of the Organization]**  
Address: **[Specify address]**  
Phone: **[Specify phone number]**

### Statement Letter

**[Name of the Organization]**, engaged in **[type of activity]**, hereby informs you that **[Name of the foreign citizen]** is being invited for the purpose of **[state the reason for invitation – e.g., employment, business cooperation, participation in a project, etc.]**.

We kindly request that you issue an electronic visa of category “**[Category]**” and type “**[Type]**” for a period of “**[Specify duration]**” for **[Full Name of the foreign citizen (Name, Surname)]**, a citizen of **[Country]**, passport number **[Passport Number]**, based on **[state the legal or factual basis – employment contract, cooperation agreement, etc.]**.

The management of **[Name of the Organization]** undertakes to ensure the foreign citizen's stay in the Kyrgyz Republic is in full compliance with the Law of the Kyrgyz Republic “On External Migration.”

**[Full Name of the Head of the Organization]**

**[Signature and Stamp]**

Date: **[Specify date]**